

## ATTENDANCE

It is well known that great school attendance affects a child's success in learning and helps to fulfil their potential and give a chance of a better future.

Every day your child is absent from school is an opportunity missed. School and parents have a shared responsibility to ensure that your child attends school regularly.

## PUNCTUALITY

New Ash Green Primary School starts at 8.50am every morning. It is essential that your child is in the classroom by 8.50am. The classrooms are open from 8.45am. Parents of children who are persistently late could face legal action.

## ABSENCES FROM SCHOOL

If your child is absent from school you need to:

- Contact the school on 01474 873858 before 9am.
- Please give the reason for absence.
- Please give the day you expect your child will return to school.

**Phoning school to say your child is absent does not authorise the absence. As a school we need the specific reason for the absence so we can decide if it is an authorised or unauthorised absence**

## HOLIDAYS

A one week holiday taken during term time is over 50 lessons missed.

Since 2013 the Department of Education changed the legislation relating to holidays during term time. The new legislation does **NOT** give any entitlement to parents to take their child on holiday during term time. All schools in the country are unable to authorise any holidays taken in term time unless they are under exceptional circumstances.

Please see the link below for more information

[www.gov.uk/school-attendance-absence](http://www.gov.uk/school-attendance-absence)

**Please remember that 10 or more unauthorised absences over a school year (including holidays) will mean that parents can be fined by the Local Authority.**

**ATTEND TODAY,  
ACHIEVE  
TOMORROW!**

New Ash Green Primary  
School



**Attendance  
Information**

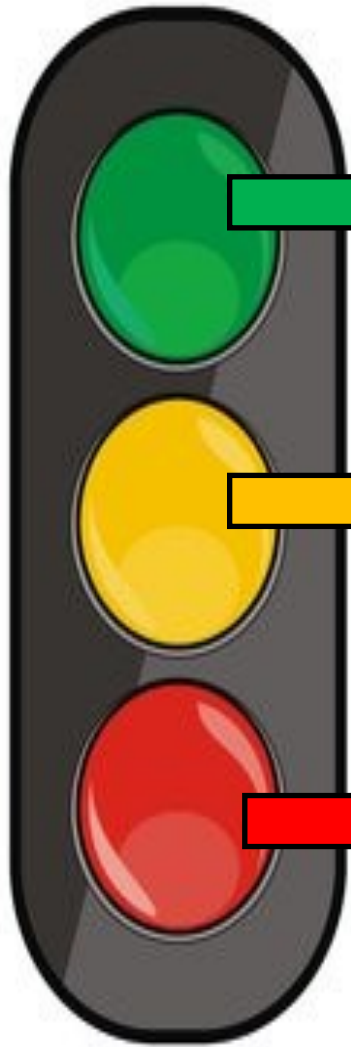
New Ash Green Primary School  
North Square  
New Ash Green, Longfield  
Kent DA3 8JT

Phone: 01474 873858  
Email: [office@new-ash.kent.sch.uk](mailto:office@new-ash.kent.sch.uk)

**Our target for school attendance is 96%**

A pupil who ends the year on 90% attendance will have missed 4 complete weeks at school.

# Attendance Facts



96-100%  
Fantastic

If a child attends school (100%), they will be able to make the best of opportunities available to them. Progress and attainment will improve.

Children who have great attendance are more likely to achieve.

95.9 –90%  
Below  
Expectations.

91.1% = 17 days of school in one year

If your child's education is below expectation for their entire school career they will have missed over one year's education.

Attendance will be monitored and you may be asked to provide evidence in order to authorise absences.

Under 90%  
Poor  
attendance.

Pupils with poor attendance are less likely to achieve.

Pupils may be referred to the Attendance Service or school may request a Penalty notice to be issued.

**Poor attendance will have a serious impact on education, work ethic and life chances.**

## GREAT ATTENDANCE

At New Ash Green Primary School, we like to acknowledge children who do well and follow the school rules.

We use incentives to encourage pupils to have great attendance.

### Incentives include:

- Don't be late dog—the class that has the best punctuality win a cake to eat at playtime or at home time.
- Lucky Dip Photo winner—everyone who is not late in the week is entered in to the draw to win a pencil.
- Termly attendance certificate for everyone who has 100% attendance.
- Attendance certificate for everyone who achieves 100% attendance all year and a £10 Bluewater voucher.

**Please make dental and medical appointments outside school hours**