



# ACCEPTABLE USE OF MOBILE PHONES AT NEW ASH GREEN PRIMARY SCHOOL

## PUPILS' MOBILE PHONES ARE NOT TO BE USED ON THE SCHOOL SITE

### SCHOOL RESPECT AND CARE FOR THE WHOLE COMMUNITY

We recognise that mobile phones are a part of everyone's daily lives. As a school, we have a duty of care to everyone in our school community. Our pupil's acceptable use policy covers the use of the internet and other related devices and services. It also states the importance of safe online behaviour for all members of our school community.

We discourage the use of mobile phones by parents and carers while on school site during drop off and at the end of the day. It is not appropriate to be filming or video calling on school site during these times.

During school events, we are happy for parents and carers to take photos and videos for their personal use but request that these images are not distributed or put online if they contain images of other children, adults or staff without consent. This will help protect all members of the community.

### INAPPROPRIATE USE OF A MOBILE PHONE

**Parental Responsibility:**  
It is the responsibility of parents and carers to ensure mobile phones are used safely and have the correct privacy settings to protect their child and the school community. This also applies to parental phones whilst on school site. Parents and carers are responsible for their child's mobile phone use outside school.

### PUPILS (YEARS 5 AND 6)

Where a pupil does bring a mobile phone to school, the phone must remain switched off whilst on the school site and dropped into the class box as soon as they arrive at school and collected at the end of the school day. The phone must NOT be turned on whilst on the school site. Pupils must have completed the permission form before they can bring their phones in.



### ACCEPTABLE USE POLICY

The parent and carers' acceptable use policy is to keep our community safe online and when using related devices. All members of our school community are aware of the importance of safe online behaviour and will not deliberately upload any images, video, sounds or text that could upset, threaten the safety of or offend any members of the school community.

Each parent or carer signs the acceptable use policy at the start of their child's time in school. We will contact parents if we have any concerns about any possible breaches of the acceptable use policy.

Under no circumstances should there be access to phones during the school day or be left in pupils' bags, or coats. The school accepts no responsibility for any loss or damage to any device if this is the case.